

**KITTITAS SCHOOL DISTRICT NO. 403  
BOARD OF DIRECTORS  
KITTITAS, WA 98934**

Regular Board Meeting Minutes  
February 15, 2005  
7:00 p.m.  
Middle School Room 126

Steve Alder, Chair  
Mark Hansen, Member  
Barb Sperline, Member  
Patricia Clerf, Member  
Michelle Kempf, Member

Jerry Harding, Superintendent  
Michelle Helgeson, Recording Secretary

The regular board meeting was called to order, at 7:00 p.m., by Chairman Steve Alder. All board members were present.

**Call to Order**

The board recessed into executive session at 7:00 p.m. to discuss personnel.

**Executive Session**

The board came out of executive session at 7:30 p.m.

The board reconvened at 7:33 p.m.

Jerry Harding recommended accepting the resignation of Mandy Ambrose as Business Manager. Mark Hansen moved to accept the resignation. Barb Sperline seconded the motion. The motion carried.

**Personnel**

Jerry Harding recommended accepting the resignation of Tim Clark. Patty Clerf moved to accept the resignation. Michelle Kempf seconded the motion. The motion carried.

Jerry Harding recommended promoting Michelle Helgeson to business manager effective March 28. Barb Sperline moved to approve the promotion as recommended. Patty Clerf seconded the motion. The motion carried.

Mark Hansen moved to approve the consent agenda (minutes from January 18, 2005 regular board meeting, General Fund Vouchers #49520-49612 for \$104,645.24, Capital Project Vouchers #204-207 for \$28,396.82, ASB Vouchers #4151-4168 for \$6,075.02, and Payroll Vouchers #49394-49519 for \$308,439.50) Patty Clerf seconded the motion. The motion carried.

**Consent Agenda**

Barb Sperline moved to approve the regular agenda. Michelle Kempf seconded the motion. The motion carried.

## **Regular Agenda**

Guests: Monty Sabin, Derek Larsen, Frank Reno, Jeff Houck, Kirsten Oursland.

## **Guests**

There were no public questions or comments.

## **Public Comments**

Mr. Harding shared a letter sent to Ryan Grenz from Dick and Jane Slyfield in which they thanked him for organizing the sophomore trip to Washington D.C.

## **Correspondence**

Jerry Harding gave the budget status report stating that the district is 41.66% into the 2004/2005 fiscal year, has collected 42.54% of anticipated revenue, and has spent 39.49% of budgeted expenditures.

## **Superintendent's Report**

Mr. Harding gave the enrollment report for January. He stated that the F.T.E. count was 554.38.

Derek Larsen stated elementary report cards went home with students on February 3.

## **Elementary Principal's Report**

Mr. Larsen stated that staff would be reviewing and updating the elementary report cards on the February 18 early release day.

Mr. Larsen informed the board that Hi-C began on February 14. He stated twenty-one students qualified for the program, with seventeen attending the first class.

Mr. Larsen reported the Yakima Valley Farm Workers Dental Van would be at the district on February 22-24.

Mr. Larsen reported CWU students would be holding a health fair on February 16 for K-6 students.

Derek Larsen reported that 65 students enrolled in the after school art enrichment program conducted by Carolyn Johnson.

Derek Larsen commented on the NAEP, WASL and ITBS tests which will be conducted in the next two months.

Mr. Larsen thanked the Conservation District for the \$250.00 grant to purchase a land/water science kit.

Monty Sabin stated that report cards for secondary students have not been sent out. He stated they have been working with the staff at ESD 105 to correct errors in the student records program.

## **Secondary Principal's Report**

Mr. Sabin reported that the schedule committee has been working on a five-period trimester schedule for the 2005/2006 school year. He stated the periods would be 70 minutes long and would allow more class options for students.

Monty Sabin stated that they are still looking into different advisory programs.

Jeff Houck reported on his visit, with Linda Graf, to a middle school in Hood River to observe their advisory program.

Mr. Sabin reported adjustments were being made to the senior projects class.

Frank Reno informed the Board of the state wrestling tournament held at the Tacoma Dome on February 18-19.

**Athletic Director's Report**

Mr. Reno gave a brief summary of the girls' basketball district tournament.

Mr. Reno stated the boys' and girls' basketball regional tournament would be held on February 25-26 at Ellensburg High School.

Frank Reno stated spring sports schedules would be out soon.

Kirsten Oursland informed the Board that the ASB is currently revising their constitution.

**ASB Report**

Michelle Helgeson informed the Board that the Parent Group would be helping at the health fair by handing out samples of the fruits and vegetables from the USDA grant.

**Parent Group Report**

Michelle Helgeson stated the scholarship bingo was scheduled for April 1.

Jerry Harding stated that the Lowe's and the Webb's will be stepping down from the Booster Club. Mr. Harding stated the booster club will have raised enough money to donate the reader board sign for the new secondary school.

**Booster Club Report**

Mr. Harding informed the Board that an attorney in Ellensburg was working on the documents for the surplus of the six acres.

**Surplus Six Acres**

Mr. Harding gave a brief update on the construction project. He stated the groundbreaking ceremony is scheduled for February 23.

**Construction Update**

Mr. Harding informed the Board that he would be attending the Legislative Conference along with Patty Clerf. Discussion followed.

**Legislative Conference**

The following policies were presented for first reading:

- Policy 3130 – Students – District Attendance Areas
- Policy 3131 – Students – District Attendance Areas Transfers
- Policy 3140 – Students – Release of Resident Students
- Policy 3141 – Students – Nonresident Students
- Policy 3143 – Students – District Notification of Juvenile Offenders
- Policy 6700 – Management Support – Nutrition and Physical Fitness

**Policies –  
First Reading**

The meeting adjourned at 9:38 p.m.

**Adjournment**

---

Steve Alder, Chairman

---

Jerry Harding, Superintendent

---

Michelle Helgeson, Secretary