



KITTITAS SECONDARY SCHOOL

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Kittitas Secondary School Parent Involvement Plan

This plan has been developed to support Kittitas Secondary School : *Engage families and the community in supporting the instructional focus, increasing parent-school collaboration, and ensuring consistent student attendance.*

1. Annual Meeting: An annual meeting will take place in the Kittitas School District to inform parents of the parent involvement plan and to review/update the plan.

- a. Meetings will occur in the evening to accommodate working parents.
- b. Meetings will be scheduled each September.
- c. Annual meetings will also be supported by elementary Site Council Meetings each trimester.
- d. Items to be shared:
 - i) Student/teacher/parent handbook
 - ii) Methods of communication to be used throughout the year
 - iii) Activities on the calendar for upcoming year
 - iv) Input for activities

2. Methods of Involving Parents: This section includes different strategies to involve parents in their child's education.

- a. Student led conferences
- b. Parents participating in math communities.
- c. College Awareness Nights
- d. Serving as committee members

3. What the School Will Provide for Parents:

- a. Timely information about Title, LAP, Bilingual, and district programs
- b. Explanation of curriculum used in school
- c. Forms of assessment and student assessment results
- d. Trimester report cards
- e. Progress updates as requested by parent
- f. Additional meetings as requested by parent
- g. Regular school-wide communication and updates

4. Shared Responsibilities for Student Success:

- i) Shared responsibility for improvement of student achievement
- ii) Monitoring attendance
- iii) Progress Reports
- iv) Monitoring homework

- v) Participating in activities with child when appropriate
- vi) Monitoring positive use of child's extracurricular time
- vii) Ongoing communication between school and parents
- viii) Parent teacher conferences
- ix) Frequent reports on children's progress
- x) Reasonable access to staff

5. Building Capacity for Parental Involvement at Kittitas Secondary School

- a) Will provide assistance to parents in order to understand:
 - i) State academic achievement standards
 - ii) State assessment standards
 - iii) State assessments
 - iv) How to monitor their child's progress
 - v) Provide strategies to parents to improve their child's achievement
 - vi) Graduation requirements
 - vii) High school and beyond plans
- c) Work collaboratively with parents and community as equal partners
- c) Will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of eligible students in a format that the parents are able to understand.
- d) Support parental involvement activities by providing translating services during conferences and anytime during the school day for monolingual Hispanic parents.
- e) Arrange flexible schedules for Open House, conferences, and other parent meetings in order to maximize parent participation.

Kittitas Secondary School implements numerous programs and activities to involve parents and community members. The activities are provided on a daily, weekly, monthly, quarterly, and/or annual basis. An expanded list of the district's regular communication and involvement activities are as follows:

Parent Involvement

- Secondary students are required to personally call their parents to attend student-led conferences held each trimester.
- College awareness nights are offered for secondary students and parents to attend together to explore post-high school options.
- Open House functions are performed for parents to learn about classroom expectations, requirements, and course content.
- WASL scores are mailed home to parents.
- School Board Presentations
- Parent Group meetings and events
- Grades/Report cards mailed home.
- Bi-monthly Progress Reports
- District Website
- CST, IEP & MDT meetings

- Parents and community members are invited to participate with the Math Communities programs that allow the adults to work with students solving math problems.
- We communicate with the community through our electronic reader board, website, and district newsletter.
- Tailgate parties are held before football games for parents, students, and community to gather before games.
- Parent focus groups are utilized for the study of school improvement ideas.
- Students devote community service as a component of their junior and senior project classes.
- Community members serve as mentors for the Gates Scholars, as well as for the junior and senior project classes.
- Local community members serve as interviewers for high school leadership students completing a mock job campaign (includes cover letter, resume, and interview).
- Assemblies
- Phone calls home when appropriate
- Annual Health Fair sponsored by Central Washington University
- Music Concerts
- Open House

